

**Meghna Bank PLC.
Head Office, Dhaka**

Request for Proposal (RFP):

TAKA PAY EMV Chip Card & Dual Interface Card

Due date & time of Submission of Bids	December, 26, 2024 by 11:00 AM
Last date & time of Opening of Bids	December, 26, 2024 by 04:30 PM
Eligibility Bid Opening Venue & Attention to:	Venue: Chairman, Procurement Committee Meghna Bank Limited Suvastu Imam Square 65, Gulshan Avenue, Gulshan-1, Dhaka-1212
Address for Submission of Bids	Meghna Bank Limited Madona Tower (15th Floor), 28, Bir Uttam AK khandaker Road, Mohakhali, Dhaka 1212.
Contact Person	Md. Nazrul Islam
Contact Number	Mobile: 8801713481010, Phone: +880 2 4108-0751-54, Ext # 71803
Contact E-mail Id	nazrul.islam@meghnabank.com.bd

**Meghna Bank PLC.
Cards Division
Gulshan, Dhaka, Bangladesh**

Schedule

E. Bidder's Particulars:

Name of the Company	
Address	
Contact Person	
Phone Number & Email	
Company E-TIN No	
Company BIN No	
Company Trade License No	

2. Specification of the Technical Offer:

- **EMV Chip Card**

SL	Description	Bank's Requirements	Bidder's Responses
	Supplier Details		
1	Product Brand	Please Specify	
2	Product Model Name	Please Specify	
3	Chip Manufacturer - HW	Please Specify	
4	Chip OS & App Manufacturer	Please Specify	
	Technical Spec Details	Please Specify	
1	JavaCard Version	Please Specify	
2	Global Platform Version	Please Specify	
3	PURE Application Version	Please Specify	
4	LOA References	Please Specify	
5	Chip Interface	Please Specify	
6	Authentication Type	Please Specify	
7	Chip ROM	Please Specify	
8	Chip RAM	Please Specify	
9	Chip Free Memory (EPPROM)	Please Specify	
10	Contact Protocol	Please Specify	
11	Contactless Protocol	Please Specify	
12	Data Encryption Standard	Please Specify	
	Product Details		
1	Materials for Card Body	PVC Material	
2	Magnetic Stripe	2 Track Hi-Co, Black Color	
3	Core Color PVC	White Core PVC	
4	Signature Panel	As per Bangladesh Guideline	
5	Blind Notch	As per Bangladesh Guideline	
6	Card Dimension	Follow ISO standard	
7	Design	Bank will provide the design	

- **Dual Interface Card (EMV Chip + NFC + MS)**

SL	Description	Bank's Requirements	Bidder's Responses
	Supplier Details		
1	Product Brand	Please Specify	
2	Product Model Name	Please Specify	
3	Chip Manufacturer - HW	Please Specify	
4	Chip OS & App Manufacturer	Please Specify	
	Technical Spec Details	Please Specify	
1	JavaCard Version	Please Specify	
2	Global Platform Version	Please Specify	
3	PURE Application Version	Please Specify	
4	LOA References	Please Specify	
5	Chip Interface	Please Specify	
6	Authentication Type	Please Specify	
7	Chip ROM	Please Specify	
8	Chip RAM	Please Specify	
9	Chip Free Memory (EPPROM)	Please Specify	
10	Contact Protocol	Please Specify	
11	Contactless Protocol	Please Specify	
12	Data Encryption Standard	Please Specify	
	Product Details		
1	Materials for Card Body	PVC Material	
2	Magnetic Stripe	2 Track Hi-Co, Black Color	
3	Core Color PVC	White Core PVC	
4	Signature Panel	As per Bangladesh Guideline	
5	Blind Notch	As per Bangladesh Guideline	
6	Card Dimension	Follow ISO standard	
7	Design	Bank will provide the design	

3. Required Quantities:

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type
1.	Debit	NPSB	Classic	5,000	DI
Total:				5,000	

4. Delivery Lead-time:

Supplier must provide the project plan with this offer with details as following:

SL	Description	Lead Time by Supplier	Remarks by Supplier
1	AI Design Collection from Bank		
2	E-proof Creation		
3	E-proof Signature Approval by Bank		
4	E-Proof Submission to BB		
5	E-proof Approval By BB		
6	Sample Validation		
7	Mass Production & Delivery by Factory		

5. Delivery Terms:

- Product must be import as per govt and NBR rules. Proper HS Code: 8523.5200 must be define on the Packing list, LC, Customs Documents.
- Product must be using Secured Freight Shipment as per PCI & BB Guideline. Supplier shipping documents must be mentioned Secured Freight (VUL or VAL)
- No 3rd party job assignment will be accepted. Means if bank issue the work order to awarded bidder, they must bring the good in their company many from the mentioned principal quoted in the tender. Proper documents must be provided to justify these.

5. General terms and conditions:

Sl.	Description
1.	The rate on total amount has to be quoted both in figures and in words. The quoted rate must be for finished job including all local handling of materials, incidental charges, overhead, all types of taxes, contractor's profit carrying cost up to Delivery at Card Division, Meghna Bank Limited, Gulshan, and Dhaka.
2.	Delivery lead-time of Complete Card Plastic: Within 2 months from the date of Bangladesh Bank Design Approval of the last design.
3.	Detail Technical Specifications along with country of origin of the paper must be mentioned in the offer (except Myanmar, India & Thailand) and all the relevant documents including Catalog and Brochures must be attached with offer. Vendor has to provide valid authorization letter from the Chip Card Manufacturer as authorized dealer/distributor of the said product and they will provide the proof of document of Authorization Letter from the Chip OS Manufacturer due to technical support of the offered product. Without this offer will not be valid.
4.	Supplier need to have experience of supplying EMV/DI Chip Card in a single work order value of Minimum BDT 50 Lac at least in 5 commercial banks (each) in Bangladesh. Copy work order along with completion certificate from the bank has to be submitted with offer as proof of evidence. Without submission of this, the supplier shall be disqualified.
5.	Supplier need to have experience of supplying Dual Interface Card (i.e. NFC & Chip) in a single work order value of Minimum BDT 30 Lac at least in 2 banks/financial institutes in Bangladesh. Copy of work order with value along with completion certificate from the bank has to be submitted with offer as proof of evidence. Without submission of this, the supplier shall be disqualified. Please be informed that supplier must have experiences of supplying both BB Dual Interface card in Bangladesh Financial/ Banking industries.
6.	Experience: Bidder must have successful supply experiences of VISA/MasterCard/Amex/NPSB brand EMV Chip based plastic card to minimum 5 (five) schedule banks in Bangladesh and must provide Experience Certificates from the banks. For Dual Interface Card (i.e. NFC & Chip) please provide the work order with successful completion certificate as mentioned above. Proper evidence needs to be Submitted, e.g. Experience Certificate & Work Order in Bangladesh. Without submission of this, the supplier shall be disqualified.
7.	Following papers/documents must be submitted along with the proposal: <ul style="list-style-type: none"> a. Client list with Experience Certificate for similar works with contact details for verifications. b. Authorization Letter from Chip OS Manufacturer for technical support and others.
8.	Bank prefer final product from any other country then India, Thailand, Myanmar. Country of Origin of documents must be supplied with bill to receive the payment upon completing the job. Otherwise bank will not pay the bill.
09.	Quotation to be addressed & submitted to “The Head of Cards & ADC, Meghna Bank PLC, Card Division, Gulshan, Dhaka, Bangladesh” in sealed envelope before 11.00 PM on December 26th, 2024 and be clearly marked “Quotation for Supply Taka Pay EMV Chip Card and Dual Interface Card for Meghna Bank PLC.” at the top of the envelope.
10.	Bid documents must contain 02 (Two) Envelops: ‘Technical Offer’ in one Envelop and ‘Financial Offer’ in another separate envelop. Only the Technically qualified bidders will be requested for the further negotiations if required, based on Financial Offer. Both offer will be submitted in a single sealed envelope and be clearly marked “Quotation for Supply BB EMV Chip Card and Dual Interface Card For Meghna Bank Limited.”
11.	Bank reserves the right to accept/ cancel/ reject any offer without assigning any reason. MGBL is not obliged to purchase the lowest offer or any offer at all. MGBL reserves the right to share the Bidder's response to this RFP with its advisors and concern Business Units. MGBL reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as “Disqualification” to attend in the bidding.
12.	VAT & TAX: Bank will deduct VAT & Taxes (AIT) as per Govt. rule as per supply items. However if supplier provide the Mushok 6.3 along with proper LC & Custom Payment documents VAT will be exempted. For AIT, supplier will pay the remaining amount of AIT after custom payments against MGBPLC products.

6. Financial Schedule:

Name of the Company :
Contact Person :
Telephone Number :

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type	Unit Price	AMT
1.	Debit	NPSB	Classic	5,000	DI		

SL	Type	Brand	Card Product	Required Quantities (pcs.)	Card Type	Unit Price	AMT
2.	Debit	NPSB	Classic	5,000	EMV		

Grand Total (In Taka):

Signature :

Name of the Signatory :

Designation of the Signatory :

Name of the Company :

Date :